

ALFRED DUMA LOCAL MUNICIPALITY

BUDGET & TREASURY

INVITATION TO QUOTE – SUPPLY AND DELIVERY OF THE SMALL PLANT SPARE PARTS.

QUOTATION NOTICE

Quotations are hereby invited from interested service providers in terms of section 83 of the Municipal Systems Act, Act 32 of 2000(as amended) and Sections 110 and 112 of the Municipal Finance Management Act, Act 56 of 2003 for the provision of the following: -

A Suitable Service Provider to Supply and Deliver the Small Plant Spare Parts as per the attached List.

For more information, please contact Mr Nicholus Crouch on cell phone number 082 082 3073.

Goods to be delivered at the Municipal Nursery ,Carbineer Road in Ladysmith.

QUOTATION SUBMISSION

Sealed quotations, together with the supplier's details, and the notice number clearly indicated on the envelope, must be deposited into the Quotation Box on the **Ground floor (Public Entrance Door)** of the Lister Clarence Building, 221 Murchison Street, Ladysmith, on or before **11 June 2020 at 11:00am**. Quotations received after the said closing date and time and which are not clearly marked will not be accepted.

The 80/20 Preference Point system will be used to evaluate proposals. The 80 points shall be for price and 20 points for BBBEE goals.

Bidders will first be evaluated on the Pre-Qualification/ Functionality criteria.

DOCUMENTS TO BE SUBMITTED TOGETHER WITH QUOTATIONS

- BBBEE Original Copy/Certified Copy;
- Functionality/Pre-Qualification Score-card;
- Latest Municipal Water, Rates and Taxes Account Statements; and
- Declaration of interest form (MBD4) form.

The Municipality will only accept quotations from service providers who are registered on the Central Supplier database.

NB:Suppliers are required to submit their supplier database registration number(MA...).

QUOTATION ENQUIRIES

Further information, as well as detailed specifications, can be obtained from **Mr Emmanuel Zikalala** in the Supply Chain Management unit, at room 218 in the Lister Clarence Building, Murchison Street, Ladysmith, 3370 or at telephone number (036) 637 2231 extension **1233**. The Alfred Duma Local Municipality is not bound to accept the lowest or any quotation and reserves the right to accept the whole or part of the quote or to reject any or all the quotations without stating the reasons thereof.

FUNCTIONALITY SCORE-CARD

1. Only Bidders who have BBBEE Level 1 can quote on this Functionality Invitation.
2. Bidders are required to submit documentary proof in support of the description of items as shown below as part of the bid document. Failure to do so will disqualify your bid.
3. The points allocated column is for Municipal Official use only.
4. Failure to complete/return the pre-qualification score card below will disqualify the whole bid and bidders need to score a minimum of 60% to be eligible for the second stage Evaluation.

NO	Description Items	Maximum Potential Score	Points Claim	Page Reference	Points Allocated
1	NUMBER OF INSTANCES OF PROVIDING SIMILAR SERVICE/EQUIPMENT (PROOF TO BE SUBMITTED IS REFERENCE LETTERS/CERTIFICATE OF COMPLETION)	5 Points per completed service/project of a similar nature maximum points (25)			
2	BANK STATEMENT BALANCE TO BE ATTACHED: R20 000 – R50 000(5) R50 001– R100 000(15) R100 001 – R200 000 and above(25)	Maximum points(25)			
	TOTAL SCORED	50			

Bidders must obtain a minimum of 60% (30 points) of the functionality points for their proposal to be considered for the second evaluation stage.

NOTICE NO: Q : COMM.SERV 2020/12

DATED: 03 JUNE 2020



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MUNICIPAL MANAGER

	LIST OF SMALL PLANT SPARES			
ITEM NO.	DESCRIPTION PART	QTY	U/PRICE	PRICE excl.
1	F158 GEAR BOX HOLDING BOLT AND NUT	16		
2	FM 6045 BOLTS	16		
3	FM 6044 SPACER	16		
4	FM 6042 SPACER	16		
5	F 377 FLAIL NUT	16		
6	F 1812 BLADES	16		
7	F 350 HUB	4		
8	F 1050/50 GEAR BOX 50KW M60 FALLON MASTER	2		
9	F 3865 NUT	4		
10	F 1008 FLAIL PLATE SQUARE	2		
11	F 1613 CLEVIS PLATE 103B	4		
		SUB-TOTAL		
		VAT 15%		
		TOTAL PRICE	=	

COMPANY STAMP PLEASE: